



(Revision WI-1 issued 6/13/2010 to update hyperlink for v4.1 download)

Introduction

The purpose of this document is to describe how to install the RealityCharting® version 4.1 update. To enable all the new features of v4.1, including future updates, it will be necessary to manually remove v4.0 first.

The installation described herein is performed with the understanding that RealityCharting version 4.0 is currently installed and registered. If the instructions in this document are followed, no prior specialist knowledge is required.

Step 1. Confirm Admin Rights

Installation requires you to have administrator privileges on your computer. This can be confirmed by verifying whether or not you have the ability to change the name of your computer in the System Properties window.

In Windows XP or Vista you can open the System Properties window by right clicking on My Computer, select Properties, and open the Computer Name tab. If everything is grayed out and the name cannot be changed, you are not logged in with admin rights. For a shortcut to the System Properties window hold down the Windows logo and Break keys in succession.

In Windows 7 you can easily check this when you click on the Start icon (button on lower left corner of screen) and enter “rename computer” into the search field. Select “rename this computer” at the top of the search results list to open the System Properties window with the Computer Name tab open. At the bottom of this window, you will see an option to rename the computer. If the “Change” button is grayed out, you don’t have administrative rights.

Step 2. Uninstall RealityCharting Version 4

You may uninstall RealityCharting version 4 by going to the Control Panel and choosing to remove/uninstall a program. Scroll down the list until you find the RealityCharting® software, select the application and click the Remove/Uninstall button to begin the process.

Check that the program was successfully uninstalled. You can verify this by looking in the Programs folder, where there should be no sign of RealityCharting version 4.

Step 3. Install RealityCharting Version 4.1

To download the RealityCharting® version 4.1 setup file go to <http://www.realitycharting.com/downloads/RealityChartingV4.1.air>

Afterwards you will be given an option to save or open the software (Figure 1).

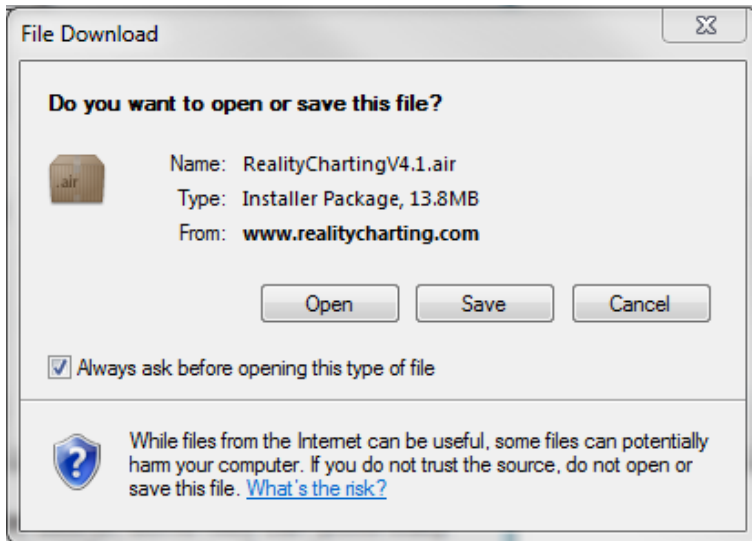


Figure 1. File Download Window

Step 3.1 Save Setup File

Clicking the "Save" button will let you decide where to save the setup file (Figure 2). Once the setup file has been saved you may install RealityCharting® by clicking the "Open" button from the Download Complete window (Figure 3). Depending on your browser settings there may be a window that asks you to allow the installation (Figure 4). Click the "Allow" button to continue with the installation.

Additionally, at any time after saving the setup file you may install RealityCharting® by double clicking the RealityChartingV4.1.air file and following the instructions provided.

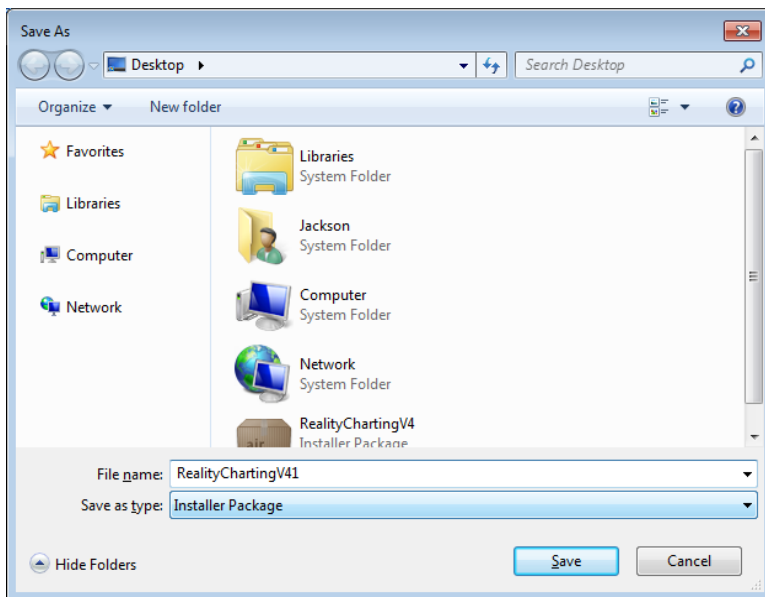


Figure 2. Saving the RealityCharting® Setup File

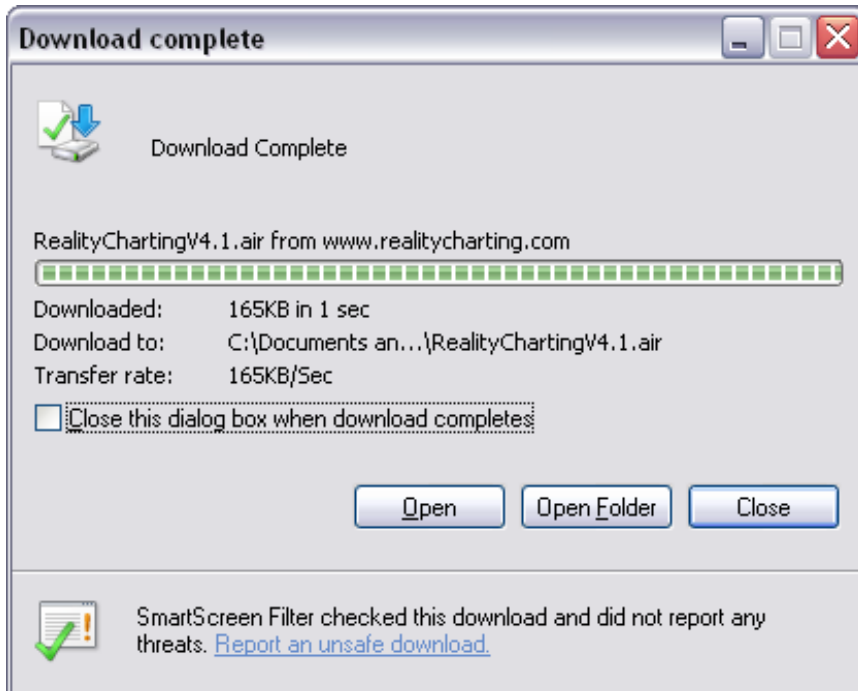


Figure 3. Download of RealityCharting® Setup File Complete

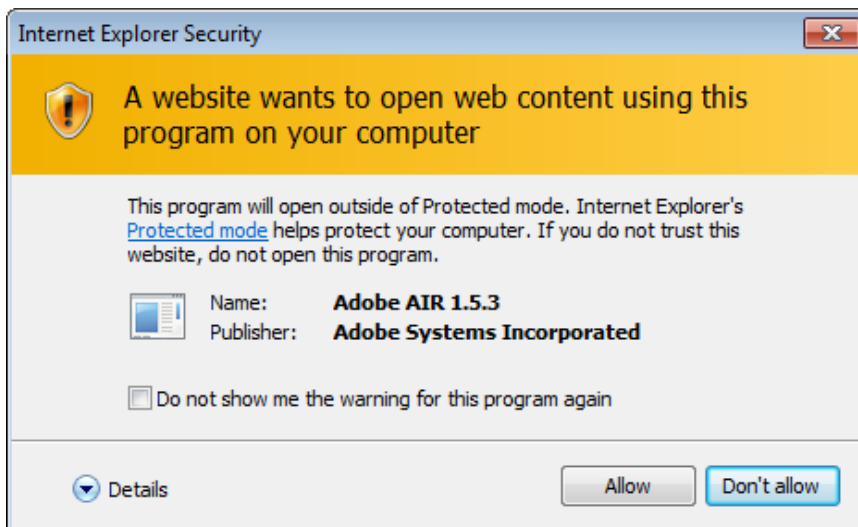


Figure 4. Allow RealityCharting® Installation with Adobe AIR

Step 3.2 Open/Install Setup File

Clicking the “Open” button from the File Download or Download Complete windows opens the Application Install window (Figure 5).

Clicking the “Install” button at this point opens another window allowing you to specify the application location and complete the installation (Figure 6).

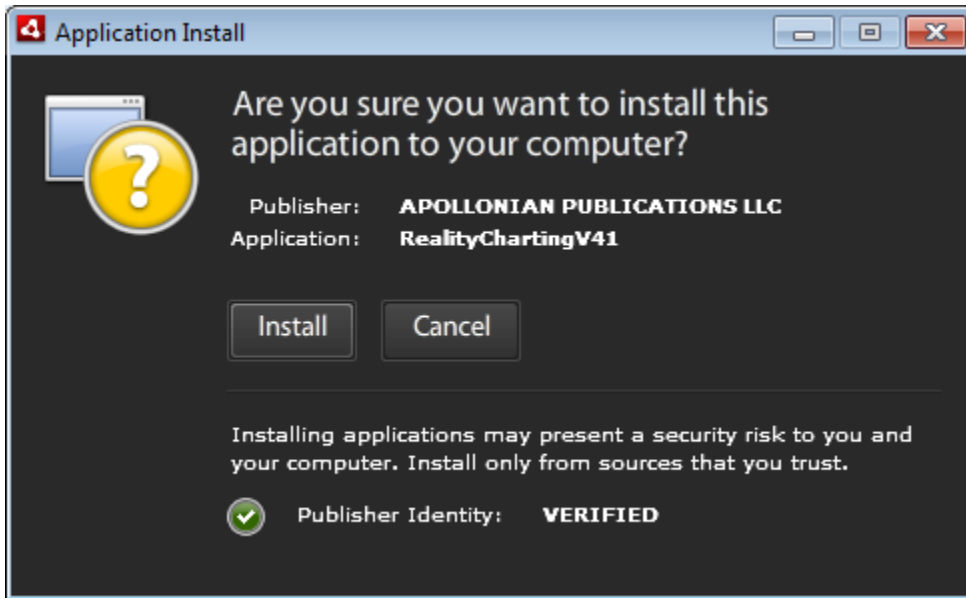


Figure 5. Install RealityChartingV4.1 Window

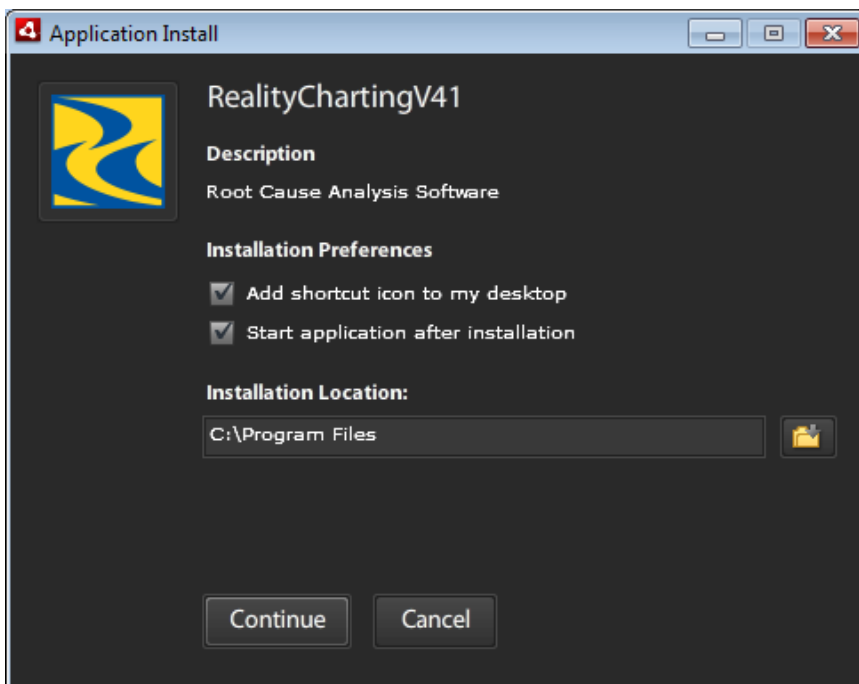


Figure 6. RealityChartingV4.1 Installation Location Window

Step 3.3 Running RealityCharting® v4.1 for the first time

RealityCharting® will launch after completing the installation and can be opened in the future from the programs folder or shortcut if present.

You will not be asked to unlock or register the software and your preference settings will be saved so long as the previous RealityCharting version 4.0 was already registered.